

**When can I start requesting authorizations for external employees?**

Depending on whether or not you have requested an account for MijnWerkplek (MyWorkspace), you can start requesting authorizations.

If the external employee does not need access to KPN systems or premises, you can start applying for authorizations immediately.

If the external employee needs access to KPN systems and / or premises and you have requested an account in MijnWerkplek, you must wait until the request is approved. This can take up to one day. As soon as the approval is granted, you can start requesting authorizations.